



## Farnborough Road Infant School

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26th February 2025

### To All Parents/Guardians of Children in Attendance At Farnborough Road Infant School.

#### Notice of Parent Governor Election

Dear Parent

It has become necessary to hold a Parent Governor election at Farnborough Road Infant School. Governors have an important and influential role to play in the life of the school. The position includes responsibilities and attendance at two termly Governing Body meetings which are held in the evening.

If you would like to nominate a candidate who you believe can contribute to the governance of the school, you must first obtain their agreement. Nominees must be a parent of, or have parental responsibility for a child at Farnborough Road Infant School. Each nomination must have two supporters who also have children at the school.

The Nomination form with this letter should be completed and the candidate should also prepare a short biography of no more than 500 words. The biography should include an introduction to the candidate, possible career experiences and why they wish to be considered as a Parent Governor at Farnborough Road Infant School. **The Nomination form and biography should be returned to the school office in a sealed envelope addressed to *The Chair of Governors, Parent Governor Nomination and Biography*, by 10am on Monday 10th March 2025.** If you do not have access to a printer then please do not hesitate to contact the school office who can organise a paper nomination form for you.

Depending upon the number of nominations received, it may be necessary to hold an election. I will write to you further, once the above nomination deadline has passed.

School governorship is classed as a regulated category and as such, all Governors are now subject to an Enhanced Disclosure through the Disclosure and Barring Service (DBS). The appointment will be made on the understanding that clearance is received from the Disclosure and Barring Service.

Details about the role of a Governor and general information are attached to this letter. If you have any queries or require further information, please do not hesitate to contact me.

Yours sincerely

Miss J Sephton  
Headteacher



Wellbeing Award  
for Schools

2023-2026