



Farnborough Road Infant School

Farnborough Road, Birkdale,
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January 2025

Dear Parents,

FACE TO FACE PARENTS' EVENING INFORMATION – Mrs Duckworth's Class

As part of our commitment to Home/School partnership we would like to give you the opportunity to discuss your child's progress with their teacher on **Monday 3rd February between 3.30pm and 6.00pm or Tuesday 4th February between 3.30pm and 6.00pm**. Each appointment will last for 10 minutes and **will be face to face in your child's classroom**. You will receive a Going for Green report for your child prior to the meeting which you will be able to discuss at your appointment.



In the usual way, we will be using our online appointment booking system which allows you to choose your own appointment time with teachers and will also then send you an email confirming your appointment.

Appointments can be made once you have been sent the link by us, which will be sent via text/email at 4pm on Thursday 23rd January. Please check your spam/junk mail folder and add this to your contacts list for future events. The window for making appointments will close at 9am **on Monday 3rd February**. **Please make sure you have booked an appointment before this time**. If you do not have access to the internet please contact the infant school office who will be happy to help you. **Please avoid our busiest time between 8.30-9.30am**.

The system will allow you to make bookings for more than one child. If you need to make any changes to your appointment you can follow the links you have been sent and simply amend your booking.

Please ensure your contact details are up to date. You can e-mail any changes to admin.fris@schools.sefton.gov.uk or call into the School Office to complete a Change of Contact Details Form.

We look forward to meeting with you, and working with you to support your child in their learning journey through our school.

Due to our restricted car park may I please ask you **not to park in the school car park**.

Yours sincerely,

Miss J Sephton
Headteacher



2023-2026