



Farnborough Road Infant School

Artificial Intelligence (AI) Policy

“Learning, Caring and Achieving Together”

Vision

Our vision is to use AI responsibly and thoughtfully to enhance teaching, reduce workload, and support creativity, while always prioritizing the safety, wellbeing, and learning experience of our pupils.

At Farnborough Road Infant School, we recognize the growing role of Artificial Intelligence (AI) in education and society. AI should serve as a supportive tool for staff, never a replacement for professional judgment, care, or the personal relationships that are central to our school community.

Intent

AI can be used by staff and **not** pupils to improve creativity of lessons where it is appropriate. AI technology can be used to support teaching and learning in any subject to allow the children to access a range of resources that meet the needs of the Farnborough Road Infant School Curriculum. Staff will be encouraged to explore how AI can improve efficiency and creativity without losing the human element of teachers. AI is intended to enhance professional practice, not to make decisions about children or to handle personal data.

Implementation

Farnborough Road Infant School will use AI to plan creative lessons and produce content to inspire the children. Staff can also use AI to create resources for displays and working walls. An AI tool will also be used to support them in writing SEND Support Plans for children, ensuring information is only taken from relevant and recommended documents. Professional development and research using AI will be encouraged and staff can use AI for reports and communications where no personal data is included.

Staff will always review all AI generated content before it is used by the children and they will be responsible for checking that this is not biased, inaccurate or inappropriate. Staff will follow the schools existing policies on Data Protection, Safeguarding and Staff Handbook and Code of Conduct. Staff must report any concerns or misuse to the Senior Leadership Team or Data Protection Officer.

Impact

Farnborough Road Infant School will support staff in using technology efficiently and creatively to support the teaching and learning within all year groups. We aim to reduce staff workload while maintaining high-quality teaching and learning. We are inspired to build a culture of innovation, reflection and responsibility among staff. Children will be protected from exposure to, or misuse of, AI technologies.

This policy will be placed on the school Website. Parents’ attention will be drawn to the school’s E-Safety Policy in newsletters and the school prospectus. Parents and carers will from time to time be provided with additional information on E-safety.

Updated November 2025.

This policy will be reviewed regularly.

Signed

Date

Headteacher

Signed

Date

Chair of Governors