Farnborough Road Infant School
Admissions Policy 2027–28

"Learning, Caring and Achieving Together"

How parents can apply for their child to be admitted to our school

Farnborough Road Infant School is a community school admitting children aged 2 to 7 years.

Reception and in-year statutory school admissions are coordinated by Sefton Council as the admission authority. Nursery admissions are administered directly by the school and do not guarantee a Reception place.

2 Year Old Nursery

There are 20 part-time places available in our 2-year-old provision / Caterpillar class. The statutory ratio of staff to children for 2-year-old provision is 1:5.

Children may be admitted from the term after their second birthday, subject to availability, eligibility and the school's published session arrangements.

Eligible families may access 15 hours of funded early education for disadvantaged 2-year-olds; eligible working families may access up to 30 funded hours from the term after their child turns 9 months until school age. Eligibility must be confirmed using the current government and local authority processes; families should consult www.childcarechoices.gov.uk and Sefton Council rather than relying on historic earnings or benefit thresholds.

Funded entitlements are normally available for 38 weeks of the year. Funded hours must be accessible without compulsory charges for meals, consumables or additional services. Any extras are voluntary, clearly itemised and subject to published alternatives and the school's current charging schedule.

Requests for 2-year-old Nursery places, including privately funded additional hours, should be made directly to the school. Published fees and availability will be confirmed before a place is accepted.

Where applications exceed available places, the school will apply a first come first served oversubscription criteria consistently.

3-Year-old Pre-School Nursery Provision

Requests for admission to Farnborough Road Infant School Pre-School Nursery provision are made directly to the school. Up to 90 places are available, subject to staffing and session arrangements.

The school offers the universal entitlement of 15 funded hours per week for eligible 3- and 4-year-olds, and up to 30 funded hours for eligible working families. Eligibility codes and reconfirmation are managed in accordance with government and local authority requirements.

The applicable statutory staffing ratios and qualification requirements will be maintained in line with the Early Years Foundation Stage framework.

Nursery admissions and oversubscription decisions will follow the school's first come first served criteria; with priority given to children already attending Caterpillar Class

Top Up Places

Parents may request additional paid sessions subject to availability. The school will publish its current session, full-day and optional meal or lunchtime charges separately, Funded hours can be accessed without purchasing extras.

Admission to Farnborough Road Infant School Nursery does not guarantee a place in Reception. Reception applications must be made through the parent's home local authority.

Farnborough Road Infant School – Reception to Year 2

The local authority publishes the determined admission arrangements and oversubscription criteria for community schools. Parents must apply through their home local authority even where they wish to attend a school in another local authority area.

For September 2027 Reception entry, applications opened on 1 September 2026 and close on 15 January 2027. The national primary offer date is 16 April 2027. See www.sefton.gov.uk/admissions for application guidance.

Children with an Education, Health and Care Plan naming the school are admitted through the statutory EHCP process. Remaining places are allocated using Sefton Council's determined 2027 admission arrangements, including its oversubscription criteria and tie-break provisions.

The Published Admission Number (PAN) for Reception entry in September 2027 is 120,.

Parents may request that admission is deferred until later in the school year, or that a child attends part-time until reaching compulsory school age, within statutory limits. Requests for admission outside the normal age group are considered individually under Sefton Council's published procedure.

Applications for places outside the normal Reception round, including school transfers, are made using Sefton Council's in-year admission procedures.

Admission appeals

Parents refused a Reception or other statutory school place may exercise their right of appeal through the local authority. Appeals are considered by an independent appeal panel in accordance with the School Admission Appeals Code. Nursery admissions do not carry the same statutory school admission appeal right.

Sizes of classes for infants

Infant classes are normally limited to 30 pupils per qualified school teacher, subject to statutory permitted exceptions.

Equality Act 2010

The school and local authority will have due regard to the Public Sector Equality Duty, make reasonable adjustments where required and ensure admission arrangements do not unlawfully discriminate. Nursery allocation decisions must also be fair, transparent and inclusive.

Monitoring and review

The governing body will review this policy annually, in conjunction with Sefton Council's determined admissions arrangements and current DfE early education and childcare guidance.

Updated September 2026

Signed Date Headteacher.

Signed Date Chair of Governors.